



CONTRACTS CONVERSION GUIDE DISCUSSION



SCEIS is a project of the SC Budget and Control Board, Division of State Information Technology.

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Agenda

- ① What is a SCEIS Agency Contract and how is it utilized
- ① Review of the Contract Conversion Guide
- ① Review of the Agency Contract Data Template
- ① Discussion and Questions

What is a SCEIS Agency Contract?

- ④ Multi-term contract
 - (Per SC Procurement Code 11-35-2030)
- ④ Value of \$50,000 and greater (Statement of Award)
- ④ Used across agency
- ④ Contract with external vendors

SCEIS Contracts

As SCEIS contracts do not encumber funds, shopping carts (requisitions) and purchase orders need to be created against all contracts for vendor payments and obligation for the fiscal year.

What is NOT a SCEIS Agency Contract?



- MOA/MOU: Memorandum of Agreement / Understanding
- Agreement with SC state agencies
- Revenue-generating agreements/contracts
- Only valid within current fiscal year (optional)
- Existing state term contracts and agency contracts generated by ITMO/MMO (conversion purpose only)
- Property leases

Contract Conversion Meeting

Provided

- NIGP codes can be found using following link
<http://webprod.cio.sc.gov/SCNIGPCatgWeb/displayCatalog.do>
- Plant Codes and Purchasing Group numbers

Any Questions?

